



Asian Parliamentary Assembly Secretariat

Registration and Accommodation The Meeting of the Executive Council and APA Second Plenary 17-21 November, 2007

Registration: No online registration is required. Member Parliaments are cordially requested to send names, particulars and the flight schedules of their delegation members to the Secretariat via fax or email **No Later than 15 November 2007**. Participants will receive their ID badge and information package at the first day of the meeting.

Venue: The meetings of the Executive Council will be convened in the *Hafezieh Conference Hall*: Tajrish Square, end of Ayatollah Maleki St. The Plenary will be held at *Iran International Conventions Hall*: Chamran highway, Yemen St.

Local Expenses: Local expenses regarding accommodation, meals and local transportation for members of delegations, as listed below, will be covered by the Parliament of Islamic Republic of Iran. Delegations are responsible for their airfare. There will be no discrimination in this regard between Member and Observer status. Local expenses for the meeting of the Executive Council (17-18 November 2007) will be covered similarly.

- Speaker/President of the Member/Observer Parliaments **PLUS two**
- APA members, in the number formulated by the Charter for each country
 - The number of official delegates for each country can be derived from the Charter's Article 8. See [here>](#)
 - Additional members of delegations are welcomed to attend the meeting. But expenses will be covered only for the number of official delegates according to the Charter.
- APA Foreign Minister **PLUS Two** (for the Joint Conference)

Accommodation: Rooms are reserved for all participants in Esteghlal Hotel.

Esteghlal Hotel

Crossroads of Vali-e-Asr & Chamran Exp.way, Tehran 19395, Iran
Tel: (+9821) 22660011-9, 22660020-5

Transportation: Participants will be picked up at airport at their arrival, and will be dropped off at airport at least two hours before their departure.

Emergency Contact Information:

In case of emergency, please call the Secretariat's office at: (+9821) 22434000-1, 22705000-3.